

MINUTES  
HAMMOND SANITARY DISTRICT  
BOARD OF COMMISSIONERS MEETING  
APRIL 23, 2024  
[www.hammondsd.com](http://www.hammondsd.com)

The Board of Sanitary Commissioners of the Sanitary District of Hammond, Lake County, Indiana held a regular meeting at 4:02 p.m. in the Conference Room of the Administration Building located at 5143 Columbia Avenue, Hammond, Indiana.

Vice-President Dye called the meeting to order at 4:02 p.m. He stated that the Board held an Executive Session prior to the meeting to discuss personnel and litigation matters in accordance with Indiana Codes.

Commissioners Present: Dye, Hawkins, Miller, Rubio

Commissioners Present via Zoom: N/A

Commissioners Absent: Dimopoulos

District Personnel Present: Milan Kruszynski, District Manager  
Matthew Muta, Deputy District Manager  
Rachel Montes, Business Manager  
Joseph Allegretti, HSD Attorney  
Jeffrey Massey, HSD  
Dan Zander, HSD  
Sharon Szany, HSD  
Bob Szczudlo, HSD  
Jack Smith, Sewer Department  
Kaleigh Boyle, HSD

Others Present: Mike Hickey, MJHT, LLC  
Natalie Cook, Donohue

Others Present via Zoom: N/A

The meeting started with the Pledge of Allegiance.

Vice-President Dye stated that the first order of business is the consideration of the April 9, 2024 Board Meeting Minutes.

Rubio **moved** and Miller **seconded** to approve the April 9, 2024 Board Meeting Minutes.

Ayes: Dye, Hawkins, Miller, Rubio

Nays: None

Motion **carried** 4-0.

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**DISTRICT MANAGER'S REPORT**

District Manager, Milan Kruszynski, stated that the plant is running well. They did some touch up paint on the screws at tertiary and there are some repairs being done to the primary tanks #7 and #8. Tank #8 is under reconstruction.

In finance, Rachel reported that she is finishing the capital assets, CIP, trial balances and financial statements. Next week is another big week for them wrapping up again for some Tyler software. It has been fun- interesting. That work really does begin with a lot of prep. Rachel said it is not east pulling data from all of the different locations, so there has been a lot of help from Bob and IT. They continue to meet regarding that and are actually meeting later this week on that subject.

Matt reported that he has collected data on rates from a lot of the surrounding communities and eventually they will get to take a look and see that once he is finished up. Sewer Department uniforms are in, but some of them are not the right size. As usual, they continue pushing those forward and getting as much as they can out of it.

Sewer Department had an emergency manhole repair at 41 Warren earlier today and took care of that. They cleaned 9.1 miles of sewers this month, for a total of 39 miles so far this year. Also, the TV truck starter needs to be replaced on the generator. That will be done. It will be pulled and they will use a portable generator if they need to and that will probably last 7-10 days,

Bob has done something really good for them. He has gone through and canceled a bunch of phone lines that were not needed. He asked Bob how much money he thought they would save.

Bob answered about \$12,000/year.

Milan added that any savings they can find, they are actively out there searching which is very important.

In regards to Personnel, they walked a little bit about that in executive session. That is the District Manager's report.

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**PERSONNEL REPORT**

The Board did receive a Personnel Report today.

Hawkins **moved** and Rubio **seconded** for the approval of the Personnel Report dated April 23, 2024.

Ayes: Dye, Hawkins, Miller, Rubio  
Nays: None  
Motion **carried** 4-0.

**FINANCIAL REPORT**

Miller **moved** and Hawkins **seconded** for the approval of the Financial Report dated March 2024.

Ayes: Dye, Hawkins, Miller, Rubio  
Nays: None  
Motion **carried** 4-0.

**The Board considered the Bank Reconciliation Document dated March 31, 2024.**

Rubio **moved** and Miller **seconded** to approve the Bank Reconciliation Document dated March 31, 2024.

Ayes: Dye, Hawkins, Miller, Rubio  
Nays: None  
Motion **carried** 4-0.

**The Board considered the Claims Approval Docket 03-26-24.**

Miller **moved** and Hawkins **seconded** for the approval of the Claims Approval Docket 04-23-24.

Ayes: Dye, Hawkins, Miller, Rubio  
Nays: None  
Motion **carried** 4-0.

**Vice-President Dye called for Old Business**

There was no old business to discuss.

**Vice-President Dye called for New Business**

There was no new business to discuss.

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**Vice-President Dye called for Reports from Commissioners**

There were no reports from Commissioners.

**Vice-President Dye called for Public Expression**

There was no public expression.

Vice-President Dye said that he knows Mike Hickey and Natalie Cook are both here. He asked if either of them has anything for them.

Mike Hickey replied that he would just say that he has been working with Donohue to get Karl Cender the info he needs for the FCA. They pulled that together and he gave a copy to Jeff and made an extra copy for Milan, so they are making progress.

Natalie said she did not have a status report. She was here to meet with the District Manager, Jeff and Rachel to go over Donohue's ongoing projects with the District. They are cleaning up the way they have been done for many, many years, so they will see some new agreements coming from her soon.

**Vice-President Dye called for a motion to adjourn the meeting**

Miller **moved** and Rubio **seconded** for adjournment.

Ayes: Dye, Hawkins, Miller, Rubio

Nays: None

Motion **carried** 4-0. The meeting was adjourned at 4:08 p.m.

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Sam Dimopoulos, President

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Michael Dye, Vice-President

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Michael Hawkins, Sr., Member

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Owana Miller, Member

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Monica Rubio, Member

ATTEST: \_\_\_\_\_  
Rachel Montes, Secretary  
Kaleigh Boyle, Assistant Secretary

Board Minutes Prepared By: Kaleigh Boyle