

MINUTES
HAMMOND SANITARY DISTRICT
BOARD OF COMMISSIONERS MEETING
JUNE 25, 2024
www.hammondsd.com

The Board of Sanitary Commissioners of the Sanitary District of Hammond, Lake County, Indiana held a regular meeting at 4:00 p.m. in the Conference Room of the Administration Building located at 5143 Columbia Avenue, Hammond, Indiana.

President Dimopoulos called the meeting to order at 4:00 p.m. He stated that the Board held an Executive Session prior to the meeting to discuss personnel and litigation matters in accordance with Indiana Codes.

Commissioners Present: Dimopoulos, Miller, Rubio

Commissioners Present via Zoom: Hawkins

Commissioners Absent: Dye

District Personnel Present: Matthew Muta, Deputy District Manager
Joseph Allegretti, HSD Attorney
Jeffrey Massey, HSD
Sharon Szany, HSD
Jack Smith, Sewer Department
Robert Szczudlo, HSD
Jessie Amezcua, HSD
Carol McCormack, HSD
David Kincaid, HSD

District Personnel Present via Zoom: Milan Kruszynski, District Manager
Rachel Montes, Business Manager
Kaleigh Boyle, HSD

Others Present: Mike Hickey, MJHY, LLC
Natalie Cook, Donohue

Others Present via Zoom: Karl Cender, Cender & Company

The meeting started with the Pledge of Allegiance.

President Dimopoulos explained they would take roll call votes today with Commissioner Hawkins being present via Zoom.

President Dimopoulos stated that the first order of business is the consideration of the June 11, 2024 Board Meeting Minutes.

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Miller **moved** and Rubio **seconded** to approve the June 11, 2024 Board Meeting Minutes.

Ayes: Dimopoulos, Hawkins, Miller, Rubio

Nays: None

Motion **carried** 4-0. Roll call votes taken.

DISTRICT MANAGER'S REPORT

District Manager, Milan Kruszynski, stated that he was going to give a quick update. He is doing okay- surgery was last Friday. He will be going back to doctor next Monday. They did the repair to the tendon on his right arm. It is the distal side. They reattached the tendon that was up by the bicep to the forearm. He is getting all the information that he possibly can from office staff multiple times throughout the day and taking care of business. In taking care of business, he is going to have the Deputy District Manager do the District Manager report today.

Deputy District Manager, Matthew Muta, commented that he has lots to get to. First off, they ordered some AEDs and are going to install those in various locations throughout the plant and one here in the admin building. Rachel is working on some financial statements that should be finished next week. Sharon and HR have an apprentice wastewater operator bid out for bid and also a maintenance laborer position out for bid. They expect the wastewater operator bid to be filled internally, whereas the laborer position is going to be bid out. From Jeff, they had 3.5 inches of rain this morning. The rainwater went to the basin and the plant flow is back to the mid-40s. They are expecting more rain tonight. Also of note, they had a car hit a semi on Calumet Avenue. Diesel fuel leaked into a storm sewer and it has been contained and cleaned up. Also, for maintenance, Griffin Dewatering was out at Kennedy today and they are going to have a meeting with them within the next week to see what the progress of the project is. For Jack, everything is going smoothly. He is overwhelmed with calls because of all of the rain. That is all he has.

President Dimopoulos replied that he said 3.5 inches, but it is 0.35 inches. He said they would have had a real problem had they of had 3.5 inches.

PERSONNEL REPORT

President Dimopoulos said they have one employee on medical leave until July 31st. Two employees have completed their FMLA and one was added this week.

Miller **moved** and Rubio **seconded** to approve the Personnel Report.

Ayes: Dimopoulos, Hawkins, Miller, Rubio

Nays: None

Motion **carried** 4-0. Roll call votes taken.

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RESOLUTIONS

The Board considered Resolution No. 13-2024: RE: A Resolution by the Board of Sanitary Commissioners of the City Sanitary District of Hammond, Lake County, Indiana Authorizing the Transfer of Monies Within the 2024 Budget.

Rubio **moved** and Miller **seconded** to approve Resolution No. 13-2024.

Commissioner Hawkins said that since Karl is here, he asked him why the District is doing this.

Karl responded that this is out of the Sewer Maintenance fund and this is to take care of the repairs on Kennedy Avenue. He believes Rachel determined this should be a capital expenditure and they believe they have enough in the total budget to fund this. Whenever you go from one major category to another, from other services and charges to capital outlay, the body should adopt a resolution to authorize the transfer of the budget line item. That is all this resolution is. It is very simple and happens all the time in governmental units when you need to move money around.

Ayes: Dimopoulos, Hawkins, Miller, Rubio

Nays: None

Motion **carried** 4-0. Roll call votes taken.

The Board considered the Bank Reconciliation Document dated May 31, 2024.

Miller **moved** and Rubio **seconded** for the approval of the Bank Reconciliation Document dated May 31, 2024.

Ayes: Dimopoulos, Hawkins, Miller, Rubio

Nays: None

Motion **carried** 4-0. Roll call votes taken.

The Board considered the Claims Approval Docket 06-25-24.

Rubio **moved** and Miller **seconded** for the approval of the Claims Approval Docket 06-25-24.

Ayes: Dimopoulos, Hawkins, Miller, Rubio

Nays: None

Motion **carried** 4-0. Roll call votes taken.

President Dimopoulos called for Old Business

There was no old business to discuss.

President Dimopoulos called for New Business

There was no new business to discuss.

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President Dimopoulos called for Reports from Commissioners

There were no reports from Commissioners.

President Dimopoulos stated that he noticed they did not have a line item for their consultants to comment on, so he said he would like to do that real quick.

Mike Hickey said he gave HSD staff today an updated cash flow analysis for the FCA and they are reviewing it, so they are keeping that process going.

Natalie Cook stated that she was here to meet with Jeff, Milan, Joe Allegretti and Mike Hickey as well about some ongoing survey work for property procurement that they have been doing. They are going to be meeting again to discuss further.

President Dimopoulos called for Public Expression

There was no public expression.

President Dimopoulos called for a motion to adjourn the meeting

Dye **moved** and Hawkins **seconded** for adjournment.

Ayes: Dimopoulos, Hawkins, Miller, Rubio

Nays: None

Motion **carried** 4-0. Roll call votes taken.

The meeting was adjourned at 4:09 p.m.

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Sam Dimopoulos, President

Michael Dye, Vice-President

Michael Hawkins, Sr., Member

Owana Miller, Member

Monica Rubio, Member

ATTEST: _____
Rachel Montes, Secretary
Kaleigh Boyle, Assistant Secretary

Board Minutes Prepared By: Kaleigh Boyle