

MINUTES
HAMMOND SANITARY DISTRICT
BOARD OF COMMISSIONERS MEETING
SEPTEMBER 24, 2024
www.hammondsd.com

The Board of Sanitary Commissioners of the Sanitary District of Hammond, Lake County, Indiana held a regular meeting at 4:03 p.m. in the Conference Room of the Administration Building located at 5143 Columbia Avenue, Hammond, Indiana.

President Dimopoulos called the meeting to order at 4:03 p.m. He stated that the Board held an Executive Session prior to the meeting to discuss personnel and litigation matters in accordance with Indiana Codes.

Commissioners Present: Dimopoulos, Dye, Hawkins, Rubio

Commissioners Present via Zoom: Miller

Commissioners Absent: N/A

District Personnel Present: Milan Kruszynski, District Manager
Matthew Muta, Deputy District Manager
Rachel Montes, Business Manager
Joseph Allegretti, HSD Attorney
Jeffrey Massey, HSD
Sharon Szany, HSD
Dan Zander, HSD
Jack Smith, Hammond Sewer Department
Kaleigh Boyle, HSD
Jessie Amezcua, HSD

Others Present: Mike Hickey, MJHY, LLC

Others Present via Zoom: N/A

President Dimopoulos explained that Commissioner Miller is attending online via Zoom today, so they will be having roll call votes.

President Dimopoulos stated that the first order of business is the consideration of the September 10, 2024 Board Meeting Minutes.

Hawkins **moved** and Dye **seconded** to approve the September 10, 2024 Board Meeting Minutes.

Ayes: Dimopoulos, Dye, Hawkins, Miller, Rubio

Nays: None

Motion **carried** 5-0. Roll call votes taken.

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DISTRICT MANAGER'S REPORT

District Manager, Milan Kruszynski, stated Jeff Massey from operations reports that the plant is doing well. They are very happy to have the rain. It is pushing everything that has been sitting in the sewers the last six weeks to the plant so it can be processed and that is a good thing for us. He said that we are running at 68 million which is good and they are putting some water into the basin which is also good. He is very happy with that. There are no major projects going on in the plant right now- everything is running well.

Milan said that Bob in IT said that they ran through a demo on the work order system for Tyler. They think it is going to work very well. There is going to be some work done in there with inventory. Bob is also getting some quotes from other companies regarding some IT work that we still need to go through before the end of the year. He is staying on top of that to help save some dollars along the way and he appreciates that.

Milan reported that Rachel reminded them that they have an exit audit interview tomorrow and that is going to take place late tomorrow morning.

Vice-President Dye asked if Rachel received his email in regards to that and if she had someone set up for that.

Rachel answered it is not mandatory. They have to invite the Board, but that is all.

Milan stated that Rachel also dropped off the items for the Sewer and Debt Service budgets at the Clerk's office and they will be meeting with the City Council for those on October 15th and October 28th.

Milan stated that Matt Muta reported safety wise that they are going to start some forklift training on October 11th for staff. They will be coming to site and doing the training on the forklift we have here, so everyone will be trained the right way.

Milan said that Mike Hickey presented them with his calendar. He would like to welcome him back from his nice, long cruise in France. Sharon from Personnel has a report for the Board to look at, but also with that report she is letting them know that there will be representatives at the Trunk or Treat which will be happening in October, so the District will be represented there.

Milan explained that the Sewer Department reports the following. 9.53 miles were cleaned this month. For the year, 102.66 miles. On 142nd and Calumet Avenue, they will be doing a slip line the third week of October (beginning October 15th) to stop infiltration. It is between manholes and it is going to be about 197 feet in length.

Milan stated that maintenance reports that hauling of biosolids to the farms is taking place. They are loading out screenings to the landfill and working on the rakes at Cal-Munster and working on the installation of the screw covers at tertiary. As you can see in the parking lot and some of

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the roadways in the plant, grinding has taken place, the binder coat is on and they are waiting for the finish coat and striping later this week. They are doing some mowing and cleaning of the stations. The Kennedy Avenue force main compression fit slip-lining project is moving along. There is a little bit of a hiccup along Michigan Avenue with some of the slip-lining that was taking place. They moved their operations over to Kennedy Avenue to try and attack that and get that repair done sooner than Michigan, so they did open up a lane or two of traffic along Kennedy Avenue. This is moving at a much better speed right now. The first pull was supposed to be 700 feet of piping pulled earlier this week. That has been delayed for a little, but it looks like they are going to pull 900 feet between Kennedy and one of the pits on Michigan Avenue, possibly even later this week. They are in the process of trying to get that project wrapped up sooner rather than later. That is the District Manager's report.

PERSONNEL REPORT

President Dimopoulos said they did receive a Personnel Report for today's meeting.

Dye **moved** and Hawkins **seconded** for the approval of the Personnel Report.

Ayes: Dimopoulos, Dye, Hawkins, Miller, Rubio

Nays: None

Motion **carried** 5-0. Roll call votes taken.

FINANCIAL REPORT

Business Manager, Rachel Montes, stated that she had nothing to highlight, but would take any questions.

CONSULTANT REPORTS

MJHY

Mike Hickey said that he missed the last meeting because he was out of the country, but he would have reported that they did submit the consent decree status report on time in August to the agencies.

Donohue

Natalie was in another meeting with Jeff Massey, but there were no questions or comments on report that was included in board packet.

RESOLUTIONS

The Board considered Resolution No. 18-2024: RE: A Resolution Authorizing the Permanent Transfer of \$634,514 for the 3rd Quarter of 2024 from the Operation and Maintenance Fund (6201) to the Replacement Fund (6206).

Dye **moved** and Rubio **seconded** for the approval of Resolution No. 18-2024.

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Ayes: Dimopoulos, Dye, Hawkins, Miller, Rubio
Nays: None
Motion **carried** 5-0. Roll call votes taken.

The Board considered Resolution No. 19-2024: RE: A Resolution Authorizing Permanent Transfers of Money Between Certain Funds.

Dye **moved** and Hawkins **seconded** for the approval of Resolution No. 19-2024.

Ayes: Dimopoulos, Dye, Hawkins, Miller, Rubio
Nays: None
Motion **carried** 5-0. Roll call votes taken.

The Board considered Resolution No. 20-2024: RE: A Resolution Approving and Ratifying Change Order Number Three for the Kennedy Avenue Pump Station Force Main Compression-Fit-Slip-Lining Project.

Vice-President Dye noted that the change order amount is for \$278,300.

Dye **moved** and Hawkins **seconded** for the approval of Resolution No. 20-2024.

Ayes: Dimopoulos, Dye, Hawkins, Miller, Rubio
Nays: None
Motion **carried** 5-0. Roll call votes taken.

The Board considered the Bank Reconciliation Document dated August 31, 2024.

Dye **moved** and Hawkins **seconded** for the approval of the Bank Reconciliation Document dated August 31, 2024.

Ayes: Dimopoulos, Dye, Hawkins, Miller, Rubio
Nays: None
Motion **carried** 5-0. Roll call votes taken.

The Board considered the Claims Approval Docket 09-24-24.

Rubio **moved** and Dye **seconded** for the approval of the Claims Approval Docket 09-24-24.

Ayes: Dimopoulos, Dye, Hawkins, Miller, Rubio
Nays: None
Motion **carried** 5-0. Roll call votes taken.

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President Dimopoulos called for Old Business

There was no old business to discuss.

President Dimopoulos called for New Business

President Dimopoulos said that as they all know they have their audit exit meeting coming up. They are not required to be there as board members, but if you have time to go (he cannot not- he is in a meeting, and Mike Dye is unable to as well), but if anyone is able to attend—

Vice-President Dye asked if it has to be a Hammond board representative.

Rachel answered no. They tell them to ask at least two board members- just invite.

President Dimopoulos added that they are all invited and if anyone is able to attend, please do.

President Dimopoulos called for Reports from Commissioners

There were no reports from Commissioners.

President Dimopoulos called for Public Expression

There was no public expression.

President Dimopoulos called for a motion to adjourn the meeting

Dye **moved** and Rubio **seconded** for adjournment.

Ayes: Dimopoulos, Dye, Hawkins, Miller, Rubio

Nays: None

Motion **carried** 5-0. The meeting was adjourned at 4:14 p.m.

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Sam Dimopoulos, President

Michael Dye, Vice-President

Michael Hawkins, Sr., Member

Owana Miller, Member

Monica Rubio, Member

ATTEST: _____
Rachel Montes, Secretary
Kaleigh Boyle, Assistant Secretary

Board Minutes Prepared By: Kaleigh Boyle